

Agenda item number and title	Decisions taken	Reasons for decision	Details of alternative options considered	Details of any conflict of interest declared and any dispensation granted
7. Software Contract for Regulatory Services	<p><b>I. That the contract in respect of the Council's Regulatory Services IT Management System be awarded to Idox;</b></p> <p><b>II. That the Council's Contract Procedure Rules in respect of tendering be waived in respect of this procurement;</b></p> <p><b>III. That authority to spend the funding allocated to this IT system replacement in the 2023/24 capital programme be granted;</b></p> <p><b>IV. That authority be delegated to the Head of Regulatory Services, in consultation with the Joint Executive Head of Legal and Democratic Services, to complete and execute the necessary contractual documents.</b></p>	<p>I. To take advantage of the offer of significant free support for data migration elements of the implementation of the new system, and align systems with Guildford Borough Council to facilitate future collaboration.</p> <p>II. To enable the procurement of the new system to proceed.</p>	<p>Considered and rejected: To proceed with a tender process and lose the offer of significant support from the preferred supplier, with subsequent increased costs for procuring a replacement IT management system for Regulatory Services.</p>	<p>None.</p>
9. Supplementary Estimate	<p><b>The Executive approve the recommendations set out in the Exempt report.</b></p>	<p>As set out in the Exempt Report.</p>	<p>As set out in the Exempt Report.</p>	<p>None.</p>

Date of this Notice: **1 November 2023**

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON on 8 November 2023**. Members must notify the Executive Head of Legal and Democratic Services (Monitoring Officer) by e-mail [monitoringofficer@waverley.gov.uk](mailto:monitoringofficer@waverley.gov.uk) if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny. Members should contact their Scrutiny Committee Chairman or Vice-Chairman before calling any items in.

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